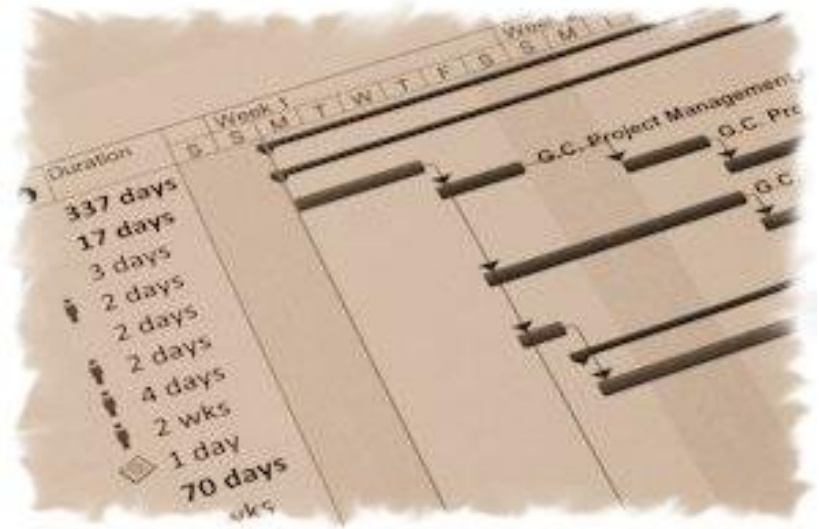


INTRODUCTION TO PROJECT MANAGEMENT



MCCI

Introduction to Project Management

This course promotes industry best practices and focuses on tools and techniques that are recognized by the Project Management Institute (PMI), a professional organization that provides global leadership in the development of standards for the practice of the project management profession throughout the world. The demand for Project Management is continuing to rise and it is a rewarding career path within many organizations.

The course is a two-day active learning experience with breakout sessions and creative exercises. The instructor, Mike Musial, is a certified Project Management Professional (PMP) who brings 35 years of managing major projects in many industry sectors to the course.

Attendees can be anyone working with or interested in projects, planning, strategy, organizational development, change management, etc. This is not just for budding Project Managers. Project sponsors, support personnel, business analysts, change managers and others have a lot to gain from this course as well. Upon completion of the course, participants will be able to recognize the project management best practices as detailed by PMI's Project Management Body of Knowledge (PMBok). This course qualifies as a prep course for anyone taking the Project Management Professional (PMP) exam. Participants will become familiar with the specific project management processes applicable to their current or future projects. Participants will have exposure to active learning, promoting team building while building a tool kit to use in future work activities.

Come and find out why Project Management is one of the hottest professions in the world today. Invest in your future.

Mike Musial, MCCI Halifax
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Course Syllabus

This course promotes industry best practices and focus on tools and techniques that are recognized by the Project Management Institute (PMI), a professional organization that provides global leadership in the development of standards for the practice of the project management profession throughout the world. The instructor is a certified Project Management Professional (PMP) who brings years of varied industry experience to the course.

Course Duration

This course is a two-day active learning experience with breakout sessions and creative exercises. The instructor will tailor aspects of the session to focus on selected areas of interest.

Performance Objectives

Upon completion of the course, participants will be able to recognize the project management best practices as detailed by the Project Management Institute (PMI). Participants will become familiar with the specific project management processes applicable to their current or future projects. Participants will have exposure to active learning, which will have promoted team building while building a cornerstone to use in future work activities.

Course Outline

The course outline lists the six modules that comprise the course. Each module is customized to ensure relevancy to the participants. Several team break-out sessions and exercises are incorporated to complement the formal content.

Module 1 Overview	Module 2 Project Initiation	Module 3 Project Planning
Logistics, agenda review, etc. Project Definitions Common Challenges with Projects Project Golden Triangle Project Process Groups Project Knowledge Areas	Project Initiation Processes Project Charter Stakeholder Identification Key Project Roles & Responsibilities Project Exercise #1	Project Planning Processes Scope Planning (Work Breakdown Structure) Time Planning Cost Planning Quality Planning HR Planning Communications Planning Risk Planning Procurement Planning Estimating & Scheduling Tips Project Exercise #2
Module 4 Project Execution	Module 5 Project Monitoring & Control	Module 6 Project Closure
Project Execution Processes Quality Management HR Management Communications Management Procurement Management	Project Monitoring & Control Processes Issue Management Scope Change Control Time (Schedule) Control Time Management (Prioritization and tips) Cost Control Quality Control Communication (Status Reporting) Risk Management Project Exercise #3	Project Control Processes Course Review Question & Answer Session